

Heart of France Terms & Conditions Day Course Non-Residential

Booking Procedure

To book on a course please contact us via our CONTACT page on our website (www.heart-of-france.com) or request a booking form to us at our email admin@heart-of-france.com.

We will then email you a booking form to complete. Once completed please email or post the form back to us.

Once we receive your booking form we will be in touch to inform you that your place is reserved.

We will then need the deposit or whole balance if booking within **8 weeks** of the holiday start date.

On receipt of your deposit we will confirm your place booked.

Payment

We accept payment by the following methods;

- **Paypal**
- **Bank transfer** (sterling or euros)
- **Cheques** are only accepted in euros and must be from a French bank account.

Once we receive your completed booking form we will send you payment instructions so you can pay your deposit and / or balance.

Heart of France, 4 Route de Maillofargueix, 87370, Bersac-sur-Rivalier, France

Emma Mason (Siret: 8295 6909 400 016)

Carol Rosewarne (Siret: 8386 6489 400 014)

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PRICES

For those of you who are more local we offer day courses with the option of joining us for the evening meal. For day course rates please visit our website (www.heart-of-france.com).

To reserve your place please send us a completed booking form.

To secure your place we require a **40%** deposit per person.

The remaining balance is to be paid **4 weeks** prior to your course date.

If you are booking with less than 4 weeks until your course starts we require the amount to be paid in full to secure your place.

Please return your completed booking form to admin@heart-of-france.com or

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INCLUDED IN THE PRICE

ACCOMMODATION & MEALS:

- Break-time drinks
- 2 course lunch
- 4 course dinner with wine (when opting for the evening meal)
- We aim to cater for all specific dietary requirements with advance notice. Please indicate any specific dietary requirements on your booking form.

EQUIPMENT & MATERIALS:

- We provide the following; paper, canvas, a basic range of paints for sharing, pencils, boards, easels, transportable folder for your artwork, tables, chairs, cleaning equipment, fold-up stools and flasks. If however you have an easel and / or fold up stool that you can bring with you that would be very helpful. You are also welcome to bring any art materials you particularly wish to use.

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NOT INCLUDED IN THE PRICE

EQUIPMENT & MATERIALS:

- A personal starter pack of either water colours or pastels can be purchased at the additional cost of **18€**. This is ideal for beginners or those wishing to try out a different medium. We need at least **3 weeks** advance notice if you wish to purchase this pack. Please indicate if you would like to purchase a starter pack on your booking form.

TRANSPORT:

- Transport to the studio or excursion locations. Day course students must provide their own transport.

PRICES, CONTENT & AMENDMENTS

The prices quoted on our website or in any promotional materials, electronic or paper copy, are correct at the time of their publication and whilst every care has been taken to ensure that the information given to you is accurate, content is subject to change. Should there be any changes in our prices or content affecting your stay we will endeavour to notify you prior to your booking being confirmed.

Once your booking is confirmed we will endeavour to deliver the stay which we are contracted to provide you. However, we may occasionally have to make changes, particularly as the itineraries are weather dependent, and Heart of France reserve the right to do so at any time. In the event of a major change occurring after your booking is confirmed we will offer you the choice of either agreeing to the changes and accepting their impact or cancelling your holiday and you will receive a full refund of monies you have paid.

During your stay Heart of France reserves the right to take photos. If you do not wish to be included in photos you must make that known to us before your stay commences. Heart of France also reserves the right to use any likeness or any image of you or your work taken on any of our stays without charge for marketing purposes, in all media including the internet.

SMOKING

We request you do not smoke inside either guest house or in any transport provided by us. Smoking is permitted in the gardens of both guest houses.

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CANCELLATION

In the event of you needing to cancel we would aim to rebook your place. If we are able to fill your place you will receive a full refund at the earliest opportunity, subject to us covering any expenses or losses incurred in arranging the re-booking. However, if we are unable to fill your place you will forfeit any monies paid. Heart of France reserves the right to re-sell any part of a cancelled stay.

If through circumstances beyond our control Heart of France is forced to cancel your booking you will receive a full refund of any money you have paid to us. However, as Heart of France is not liable for covering the cost of your travel arrangements, it is advised that you purchase adequate travel insurance in case of cancellation.

INSURANCES

It is a condition of booking that you are responsible for arranging a comprehensive travel insurance policy. You must satisfy yourself that the policy is adequate and appropriate for your needs, including any particular activities you are considering during your stay.

The policy must include, but is not limited to; cancellation / delay, repatriation, medical / accident and personal cover and also full cover for loss / damage of personal belongings. We accept no liability or responsibility for any of the above.

LIMITATION OF LIABILITY

Heart of France accepts responsibility for the services we have contracted to provide. If you suffer personal injury or death from any activity which is not part of your stay booked with us, but occurs during your stay, we will not be liable for any compensation. We accept no responsibility for the acts or omissions of our guests whether negligent or otherwise and shall not be held liable for any claims made against our guests, either by other guests or third parties.

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